

MINUTES OF A MEETING OF THE  
EXECUTIVE HELD IN THE COUNCIL  
CHAMBER, WALLFIELDS, HERTFORD ON  
MONDAY 19 SEPTEMBER 2016, AT 7.00  
PM

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PRESENT: Councillor L Haysey (Chairman/Leader)  
Councillors E Buckmaster, A Jackson,  
G Jones, G McAndrew and S Rutland-  
Barsby.

ALSO PRESENT:

Councillors M Allen, D Andrews, R Brunton,  
S Bull, M Freeman, J Goodeve, J Jones,  
M McMullen, T Page, M Pope and S Reed.

OFFICERS IN ATTENDANCE:

Martin Ibrahim	-	Democratic Services Team Leader
Adele Taylor	-	Director
Liz Watts	-	Chief Executive
Kevin Williams	-	Acting Head of Legal and Democratic Services
Kevin Steptoe	-	Head of Planning and Building Control Services

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**EAST HERTS DRAFT DISTRICT PLAN – NEW DRAFT  
CHAPTER 3 – DEVELOPMENT STRATEGY**

**The Executive considered and supported the  
recommendations of the District Planning Executive**

Panel meeting held on 8 September 2016, on the New Draft Chapter 3 – Development Strategy.

**RECOMMENDED** – that the draft revised Chapter 3 (Development Strategy), as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.

(see also Minute 301)

281 **EAST HERTS DRAFT DISTRICT PLAN – NEW DRAFT CHAPTER 4 – GREEN BELT AND RURAL AREA BEYOND THE GREEN BELT**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 8 September 2016, on the New Draft Chapter 4 – Green Belt and Rural Area Beyond the Green Belt.

**RECOMMENDED** – that the draft revised Chapter 4 (Green Belt and Rural Area Beyond the Green Belt), as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.

(see also Minute 301)

282 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 5 – BISHOP’S STORTFORD: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 8 September 2016, on Chapter 5 – Bishop’s Stortford: Response to Issues Raised During

**Preferred Options Consultation.**

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 5 (Bishop’s Stortford) of the Draft District Plan Preferred Options, as detailed in Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

(see also Minute 301)

283 **EAST HERTS DRAFT DISTRICT PLAN – BUNTINGFORD – SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 6**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 8 September 2016, on Buntingford – Settlement Appraisal and New Draft Chapter 6.

**RECOMMENDED** – that (A) the Buntingford Settlement Appraisal, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed; and

(B) the draft revised Chapter 6 (Buntingford), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.

(see also Minute 301)

284 **EAST HERTS DRAFT DISTRICT PLAN – HERTFORD – SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 7**

The Executive considered and supported the recommendations of the District Planning Executive

**Panel meeting held on 8 September 2016, on Hertford – Settlement Appraisal and New Draft Chapter 7.**

**RECOMMENDED – that (A) the Hertford Settlement Appraisal, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed; and**

**(B) the draft revised Chapter 7 (Hertford), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.**

**(see also Minute 301)**

285 **EAST HERTS DRAFT DISTRICT PLAN – THE GILSTON AREA – DRAFT CONCEPT FRAMEWORK, SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 11**

**The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 8 September 2016, on The Gilston Area – Draft Concept Framework, Settlement Appraisal and New Draft Chapter 11.**

**RECOMMENDED – that (A) Gilston Area Settlement Appraisal, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed; and**

**(B) the draft revised Chapter 11 (The Gilston Area), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016; and**

**(C) the Gilston Area Concept Framework, as detailed at Essential Reference ‘D’ to the report submitted, be agreed as a first draft, with further work to take place in consultation with local**

communities, in order to prepare of final version prior to Submission of the District Plan in March 2017.

(see also Minute 301)

286 **EAST HERTS DRAFT DISTRICT PLAN – EAST OF STEVENAGE – SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 12**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 8 September 2016, on East of Stevenage – Settlement Appraisal and New Draft Chapter 12.

The Ambassador and Executive Member for Shared Services referred to the concerns he had raised in respect of transport issues at Gresley Way, Aston and was advised that these had been dealt with at the subsequent District Planning Executive Panel meeting where a list of further amendments had been tabled and supported.

**RECOMMENDED** – that (A) the East of Stevenage Settlement Appraisal, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed; and

(B) the draft revised Chapter 12 (East of Stevenage), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.

(see also Minute 301)

287 **EAST HERTS DRAFT DISTRICT PLAN – BISHOP’S  
STORTFORD – SETTLEMENT APPRAISAL AND NEW  
DRAFT CHAPTER 5**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on Bishop’s Stortford – Settlement Appraisal and New Draft Chapter 5.

The Executive Member for Economic Development reiterated that he could not support this recommendation for the reasons detailed in the Panel Minutes.

**RECOMMENDED** – that (A) the Bishop’s Stortford Settlement Appraisal as detailed at Essential Reference Paper ‘B’ to the report submitted, be agreed; and

(B) the draft revised Chapter 5 (Bishop’s Stortford), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the Pre-Submission District Plan.

(see also Minute 302)

288 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 10 –  
VILLAGES: RESPONSE TO ISSUES RAISED DURING  
PREFERRED OPTIONS CONSULTATION**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on Chapter 10 – Villages: Response to Issues Raised During Preferred Options Consultation.

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 10 (Villages) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officers' response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed.

(see also Minute 302)

289 **EAST HERTS DRAFT DISTRICT PLAN – VILLAGES APPRAISAL AND NEW DRAFT CHAPTER 10**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on Villages Appraisal and New Draft Chapter 10.

**RECOMMENDED** – that (A) the Villages Appraisal as detailed at Essential Reference Paper "B" to the report submitted be agreed; and

(B) the draft revised Chapter 10 (Villages) as detailed in Essential Reference Paper 'C' to the report submitted, be agreed as a basis for inclusion in the Pre-Submission District Plan.

(see also Minute 302)

290 **EAST HERTS DRAFT DISTRICT PLAN – APPENDICES: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION AND UPDATED APPENDIX C: MONITORING FRAMEWORK AND APPENDIX D: GLOSSARY**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on Appendices: Response to Issues Raised During Preferred Options Consultation and Updated Appendix C: Monitoring Framework and Appendix D: Glossary.

In response to a question from Councillor T Page, the Head of Planning and Building Control reiterated the process for updating parking standards by way of a

supplementary planning document.

**RECOMMENDED** – that (A) the issues raised in respect of Appendices to the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered;

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed;

(C) the revised version of ‘Appendix C: Monitoring Framework’ to the East Herts District Plan Pre-Submission Version, 2016, as detailed at Essential Reference Paper ‘C’ to the report submitted, be agreed for inclusion in the Pre-Submission East Herts District Plan, 2016; and

(D) the revised version of ‘Appendix D: Glossary’ to the East Herts District Plan Pre-Submission Version, 2016, as detailed at Essential Reference Paper ‘D’ to the report submitted, be agreed for inclusion in the Pre-Submission East Herts District Plan, 2016.

(see also Minute 302)

291 **EAST HERTS DISTRICT PLAN - PROPOSED  
AMENDMENTS TO THE FINAL TEXT OF THE EAST  
HERTS DISTRICT PLAN - PRE-SUBMISSION VERSION  
2016**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on Proposed Amendments to the Final text of the East Herts District Plan – Pre-Submission Version 2016.

**RECOMMENDED** – that the amendments to the East Herts District Plan Pre-Submission Version,



2016, as detailed at Essential Reference 'B' to the report submitted, and the addendum, be agreed.

(see also Minute 302)

292 **DRAFT HARLOW STRATEGIC SITE ASSESSMENT, SEPTEMBER 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on the Draft Harlow Strategic Site Assessment, September 2016.

**RECOMMENDED** – that (A) the Draft Harlow Strategic Sites Assessment, September 2016, as detailed at Essential Reference 'B' to the report submitted, be supported as part of the evidence base to inform and support the East Herts District Plan; and

(B) the Head of Planning and Building Control, in consultation with the Leader of the Council, be authorised to agree the final version of the document.

(see also Minute 302)

293 **STRATEGIC FLOOD RISK ASSESSMENT, AUGUST 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on the Strategic Flood Risk Assessment, August 2016.

**RECOMMENDED** – that (A) the Strategic Flood Risk Assessment, August 2016, be supported as part of the evidence base to inform and support the East Herts District Plan; and

(B) the Head of Planning and Building Control, in consultation with the Leader of the Council, be

authorised to agree an updated version of the document following completion of the climate change mapping.

(see also Minute 302)

294 **SUSTAINABILITY APPRAISAL (SA) OF THE EAST HERTS DISTRICT PLAN - PRE-SUBMISSION VERSION 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on the Sustainability Appraisal (SA) of the East Herts District Plan – Pre-Submission Version 2016.

**RECOMMENDED** – that the Sustainability Appraisal of the East Herts District Plan Pre-Submission Version 2016, as detailed at Essential Reference ‘B’ to the report submitted, be agreed and published for consultation for a period of six-weeks in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012 as amended.

(see also Minute 302)

295 **HABITAT REGULATIONS ASSESSMENT (HRA) OF THE EAST HERTS DISTRICT PLAN - PRE-SUBMISSION VERSION 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on the Habitats Regulations Assessment (HRA) of the East Herts District Plan – Pre-Submission Version 2016.

**RECOMMENDED** – that the Habitats Regulations Assessment, as detailed at Essential Reference ‘B’ and Essential Reference Paper ‘C’ to the report submitted, be supported as part of the evidence base to inform and support the East Herts District

Plan.

(see also Minute 302)

296 **INFRASTRUCTURE DELIVERY PLAN (IDP) VERSION 1, SEPTEMBER 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on the Infrastructure Delivery Plan (IDP) Version 1, September 2016.

**RECOMMENDED** – that the Infrastructure Delivery Plan (IDP), Version 1, September 2016, as detailed at Essential Reference ‘B’ to the report submitted, be supported as part of the evidence base to inform and support the East Herts District Plan.

(see also Minute 302)

297 **EAST HERTS DISTRICT PLAN – PRE-SUBMISSION VERSION 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on the East Herts District Plan – Pre-Submission Version 2016.

The Executive noted the further amendments supported at Minute 291 and agreed that these should be cross referenced at recommendation (A) also.

**RECOMMENDED** – that (A) the East Herts District Plan Pre-Submission Version 2016, as detailed at Essential Reference ‘B’ to the report submitted including the further amendments detailed at Minute 291, be agreed and published for consultation for a period of six-weeks in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England)

**Regulations 2012 as amended;**

**(B) the Head of Planning and Building Control, in consultation with the Leader of the Council, be authorised to make non-material typographical, formatting, mapping and other amendments to the Plan, prior to its publication for consultation in November 2016; and**

**(C) the 'Frequently Asked Questions' paper, as detailed at Essential Reference Paper 'C' to the report submitted, be agreed and published alongside the Plan.**

**(see also Minute 302)**

298 APOLOGIES

An apology for absence was submitted on behalf of Councillor G Williamson.

299 LEADER'S ANNOUNCEMENTS

The Leader welcomed everyone present and reminded them that the meeting was being webcast.

300 MINUTES

In respect of Minutes 228 (Chapter 11 - East of Welwyn Garden City: Response to Issues Raised During Preferred Options Consultation) and 229 (Chapter 12 – Gilston Area: Response to Issues Raised During Preferred Options Consultation), the Ambassador and Executive Member for Shared Services queried whether the correct chapter numbers had been quoted. Officers undertook to check these. (Note – On a subsequent check, confirmation was provided that the correct chapter numbers had been quoted).

RESOLVED – that the Minutes of the Executive meeting held on 6 September 2016 be approved as a correct record and signed by the Leader.

301 DISTRICT PLANNING EXECUTIVE PANEL: MINUTES - 8  
SEPTEMBER 2016

RESOLVED – that the Minutes of the District Planning Executive Panel meeting held on 8 September 2016, be received.

(see also Minutes 280 – 286)

302 DISTRICT PLANNING EXECUTIVE PANEL: MINUTES - 15  
SEPTEMBER 2016

RESOLVED – that the Minutes of the District Planning Executive Panel meeting held on 15 September 2016, be received.

(see also Minutes 287 – 297)

The meeting closed at 7.27 pm

Chairman	.....
Date	.....